

File No: LABR-11048/1/2023-ESTT SEC-Dept. of LABOUR

I/ 522034 /2024

GOVERNMENT OF WEST BENGAL
LABOUR DEPARTMENT
ESTABLISHMENT BRANCH
New Secretariat Buildings, 12th Floor
1, No K.S. Roy Road, Kolkata-700001

No: Labr/ 1082 /Estt

Date : 10.06.2024

ORDER

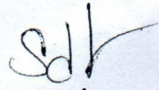
WORK DISTRIBUTION AMONGST MEMBERS OF THE STAFF

In partial modification of this department's earlier orders of job assignment up to the rank of OSD/Registrar of this department, the allocation of duties among the newly joined are as follows:

Name of the Staff (1)	Previous Responsibility / Status (2)	Present Responsibility (3)
Sri Sitangshu Sett, OSD	Newly Joined Employee	1. IT matters & Report Returns & 2. E-Governance matters including publicity
Sri Sujoy Sarkar, UDA	Newly Joined Employee	1. Labour Welfare, Minimum Wages & Other various Boards (All Boards) 2. Audit Matters (Addl Ch)

Sr. Deputy Secretary, Deputy Secretary and Assistant Secretary of respective section/cell will arrange the job internally.

This department may allocate any specific and additional job to any of the staff as and when necessary. This order will remain in force until further order.


Deputy Secretary to the
Government of West Bengal

Dipankar
&
Santanu (SSP)
10/06/2024

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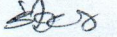
I/ 522034 /2024

No: Labr/ 1082 /1(14)/Estt

Date: 10.06.2024

Copy forwarded for information and taking necessary action to:-

1. PS to the Hon'ble MIC, Labour Department.
2. Financial Advisor, Labour Department.
3. Sr. Deputy Secretary, Labour Department.
4. All Deputy Secretaries, Labour Department.
5. All Assistant Secretaries, Labour Department.
6. Sr. Law Officer and E.O. Assistant Secretary, Labour Department
7. Senior P.S. /P.A. to the Additional Chief Secretary, Labour Department.
8. P.S. / P.A. to the OSD & Ex-officio Secretary (All), Labour Department.
9. P.S. / P.A. to the Special Secretary, Labour Department.
10. P.S. / P.A. to the Additional Secretary (All), Labour Department
11. P.S. / P.A. to the Joint Secretary (All), Labour Department.
12. OSDs / Registrar / Section Officers, Labour Department.
13. All Head Assistants of Labour Department.
- ✓ 14. Head Assistant, IT, for necessary changes at EMD of eOffice.



Deputy Secretary

No: Labr/ 1082 /2(4)/Estt

Date : 10.06.2024

Copy forwarded for information and taking necessary action to:-

1. Sri Sitangshu Sett, OSD, Labour Department.
2. Sri Sujoy Sarkar, UDA, Labour Department.
3. Office Copy.

Deputy Secretary